**INTERNAL ASSESSMENT REPORT FOR THE BACHELOR STUDY PROGRAM IN "General Nursing & Midwifery"**

**PRINCIPLES OF WORK OF INTERNAL ASSESMENT GROUP IAG**

Quality assessment should be characterized by professionalism, truthfulness, objectivity, impartiality, transparency and full involvement of all stakeholders at all stages of the evaluation.

Development of Domestic System of Quality Assurance (DDSQA) in units of HEI

To conduct Internal Evaluation in order to establish a clear and transparent picture of the unit under assessment, to design development policies in accordance with its mission and serve as a basis for further process of accreditation of institutions and programs.

Make information public for all partners and the general public (students, parents, academic and auxiliary staff, partners and other social, economic and political) be informed about the condition of the unit, programs, curriculum, services, etc. Serve ultimately to cultivate a culture of quality in higher education institutions as part of their domestic and stable. The evaluation is based on documents, procedures, surveys, meetings with stakeholders, etc.

***The purpose and objectives of the report***

Internal Evaluation Report is drafted in fulfillment of the obligations for the accreditation of the program.

The report was prepared by the working group set up in the Department of Nursing in accordance with legal provisions and the Order of the Rector of the University of Gjirokastra. The group is based on the requirements of the Law on Higher Education, as well as relevant laws and regulations.

In drafting the report, the group acted with clear duties and responsibilities, emphasizing the academic content of the program, and the performance level of the academic staff, infrastructure and environmental assessment available etc.

***Internal Assessment Group***:

1. Ph.D Doc. Zamira Vllaho
2. Msc.Dritan Rami
3. Ph.D Zhenisa Graçi
4. Msc.Bledar Late

**I. PROVISION OF THE STUDY PROGRAMME**

**The mission and objectives of the study programs**

**Description Part**

Department of Nursing was established as educational and scientific unit in 2007. Teaching and research, were based on contemporary methodology, analytical, critical and research for the purpose of teaching. The uses of tracking information technologies significantly increase the quality of teaching.

Study programs offer students the curricula aim, methodology, literature and competitive infrastructure in the labor market and opportunities for progressive programs of study at any university in the country and abroad. Programs aimed at increasing scientific and professional competence of students, formation of ethics, knowledge of legislation and acquiring practical skills to be skilled nurse.

***Assessing according to Standards***

|  |  |  |
| --- | --- | --- |
| **Criterias** | **Standards** | ***Assessing according to Standards/critereas*** |
| **Standard I.**  **1**  **The institution offers programs of study in accordance with its mission and purpose.** | | |
| **Criterea 1 - 2**  **Criterea 3**  **Criterea 4**  **Criterea 5-6** | Programs are organized in modules and assessed by credits under the European System of Credit Transfer and Accumulation System (ECTS). The amount of credits accumulated in one year program full-time study is 60 ECTS. In total 180 ECTS 3 years.  The study programs are compiled in accordance with the mission and purpose.  The study program has clearly defined objectives for the formation of the students in that program which include knowledge, skills and professional competence to be acquired by students at the end of the study program and that characterize the profile of the program.  The study program is drawn up in accordance with the country's economic development and labor market needs. | Department of Nursing was established as a teaching and scientific unit in 2007, while Nursing studies began in September 2008. By September 2007 the Nursing branch has been run by the Department of Biology-Chemistry, part of which Nursing function section. Nursing department today counts 7 internal professors in the Department of Nursing and 14 internal lecturers from other departments as well as 29 lecturers (doctors) external function of the curriculum in years. To finance the program of study branch of Nursing and facilities department utilizes Biology-Chemistry, department of Foreign Languages and the Department of Informatics. This department covers the first cycle of studies Bachelor in General Nursing.  The program is designed in accordance with the purpose of the institution, aiming at preparing future professionals in the field of nursing, as well as giving you the opportunity for further studies in the study programs of second cycle Master professional and / or MSc. These programs also enable immediate inclusion in the labor market and enable the continuation of academic career.  The program is built and organized by discipline and modules following the principles of the Bologna Declaration, the legislation in force and instructions of MES. The amount of credit for three years of study is 180 ECTS and 60 ECTS for each year.  **\*** **The aim of the study program.**  • The program of the first cycle studies in General Nursing offered by the Department of Nursing. These studies carried out under the responsibility of the management of the Faculty of Natural Sciences, University "Eqrem Cabej" Gjirokastra. These programs are initiated on the basis of the MES Instruction No. 15, No. 229 Prot. Dated 04.04.2008 "On the organization of studies in Public Institutions of Higher Education" pursuant to Law No. 9741, dated 21.05.2007 "On Higher Education in the Republic of Albania", as amended.  •The program of the first cycle studies in "General Nursing is part of the basic course of studies aimed at student in general basic transmission concept formation of students knowledgeable about mainly concerns, medical and nursing. The study program aims to offer students the curriculum, methodology, literature and infrastructure so as to be competitive in the labor market and can follow progressive programs of study in any university in the country or abroad. The program aims to increase the scientific and professional competence of students, formation of ethics, knowledge of legislation and the benefit of practical skills to be able to carry out its various concerns, nursing.  • The aim of the program is defined and evaluated in the context of the needs of the population for a health service and in particular to a qualified nursing service, for the utilization of methods, technologies, tools and equipment during the modern health service. This is dictated by the market and huge varied working for nursing services both inside and outside the country.  **\*** **The mission of the Department of Nursing**  The mission is focused on:  -preparation of students with theoretical and practical knowledge for the acquisition of DNP in the field of general nurse.  -preparation of graduates from DNP to continue studies of the second cycle to get, "Master Professional" degree in specialties such as nursing sciences, nurse midwives, laboratory technician, health management, etc.  The basic units serve as the scientific research in the field of medical sciences.  **Objectives :**  1. Improve of teaching.  2. Completion of goals, the quality of performance of the teaching process.  3. Improve material base of modern laboratory equipment laboratory  4. Improve of functional environments in the future.  5. Improve of official documents relating to the progress and reforms in the education process.  6. Increase academic staff participation in national and international scientific projects. Also in the process of publishing research within and outside the country.  7. Other topics to complete further work to study cycles (Professional Master) in nursing.  8. To contribute to the education of citizens.  9. Attracting talented students and motivated in study programs at all levels.  10. Constantly attract and stimulate academic research personnel as the highest standards.      The Program is designed in accordance with the needs of the state and private health service nurses prepared. The curriculum and programs aimed at forming substances full of students.  The program meets the needs of the labor market  for specialists in the field of nursing .In general framework of national policy on the accession of the Republic of Albania in the European Union it was necessary to increase the number of qualified nurses to provide health services to contemporary levels both inside and outside the country.  The program is also tailored to the needs of the labor market for researchers, academics in the field of research and teaching in Higher Education. Growing demand for nursing personnel in the private market to the health state has been the focus of the study program in order to prepare future nurses to be able to resolve the claim. |
| **Standard I.2. The program of study are consistent with the strategy for development of the institution** | | |
| **Criteria 1-2**  **Criterea 3** | Study programs are adapted to the institution's development strategy.  Programs of first cycle aimed at equipping with basic knowledge about scientific methods and principles of general  Study programs aimed at forming special skills in a wide variety of professions and specialties. | The study program is fully customized with the development strategy of the university and faculty, and aims to equip with basic knowledge of scientific methods and principles of total. The content of the program is fully in accordance with the laws and regulations in force in all components and as such is approved by APAAL. Our goal in designing the study program was not only to create a broad base of knowledge in nursing sciences and deepening of information but with the latest developments.  Study Program -Bachelor in General Nursing at the University "Eqrem Cabej" of Gjirokastra is built completely in line with the development strategy of the HEI.  The aim of the program is focused on professionalism of student’s qualitative diploma holder of the first cycle (Bachelor) who exercise or intended to exercise their profession, to continue further study cycles or to continue their studies abroad.  The aim of HEI and the program is also qualitative preparation of specialists in the field of nursing. |
| **The assessment conclusions: Bachelor study program, the first cycle of studies, General Nursing is consistent with the mission, goals, objectives and strategies of development UGJ, in accordance with the laws and regulations on Higher Education. The program is built and organized by discipline and modules following the principles of the Bologna Declaration, the legislation in force and instructions of MES. The amount of credit for three years of study is 180 ECTS and 60 ECTS for each year. The aim of the program is focused on professionalism of student’s qualitative diploma holder of the first cycle (Bachelor) who exercise or intended to exercise their profession, to continue further study cycles or to continue their studies abroad.** | | |

**II . ORGANIZATION, MANAGEMENT AND ADMINISTRATION OF THE STUDY PROGRAMME**

**Bachelor study program in "General Nursing" is organized, operated and administered by the Department of Nursing, which is composed of the Faculty of Natural Sciences (FNS).**

***Assessing according to the standards***

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Standards** | ***Assessing according to the standards/criteria*** |
| **Standard II.1 The study program intended to meet the needs of the labor market** | | |
| **Criteria 1**  **Criteria 2** | Study programs are designed to meet the needs of the labor market in accordance with national economic development.  Institution in order to assess the needs of the labor market performs market research:  a. Student employment opportunities in domestic, regional, national and international;  b-requirements of employers; c- expectations of students who can count you;  d- Number of enrolled students in similar programs in the institutions affiliated. | The curriculum and the subjects programs aimed at maintaining and further improvement of teaching and learning by students, to make them capable health services in accordance with the advances of medical science and technology. Development of vigorous private health market and improve market demands, public health nurses prepared with updated knowledge of science nursing developments.  According to the occasional periodic evaluations carried out by our department, this program has enabled employment diploma holders at local, regional and national levels.  \* Currently in Gjirokastra are employed in the Directorate of Public Health, 80 nurses graduated from the University “Eqrem Cabej" in General Nursing. But from hospital Directorate of Regional Hospital "Omer Nishani" are employed 93 nurses graduated from the University “Eqrem Cabej".  \* Due to its geographical position, demographic shifts and rapid growth in the number of higher education institutions private, the number of students who can enroll in this study program has suffered a slight decline compared to previous years. Based on enrollment figures in recent years, the number of students expected in general Nursing is about 100. |
| **Standard II.3 The institution uses valuation methodologies, measuring instruments and assessment of the progress of the study program** | | |
| **Criterias 1-2-3-4** | -Institution assess methodologies used, the instruments for measuring and performance evaluation of the program of study.  -The institution includes this information in institutional self-esteem.  -institution publishes the results expected, the results of the evaluation and that aims to achieve results.                                                                 -institution for performance evaluation methods using direct or indirect. | * The level and quality of performance of the program and the training of students is measured and evaluated through different ways and methods. * Testing and assessment of the acquisition of knowledge in all disciplines under the program and according to the internal regulations University of Gjirokastra.   An academic year consists of two semesters and consist in the range of 30-40 week teaching, according to the instructions of Ministry of Education & Sports (30 week 6-8 week teaching and exams and diploma thesis defense.)  In study program Bachelor of General Nursing :  \* In the first academic semester during the first 15 weeks teaching students perform. During the second semester and perform 10 weeks 5 weeks practical teaching.  \* In the second academic semester during the first week students perform 9 and 6 week teaching practice. During the second semester of teaching and performing 9 weeks 6 weeks practice.  \* In the third academic year during the first semester students perform 8 weeks and 7 weeks practical teaching. During the second semester perform 8 weeks and 7 weeks practical teaching.  The evaluation process is based on rules and procedures contained in the regulation of the university and faculty regulations. Examination and re-examination in the two study programs is conducted by the deadlines set out in the structure of the academic year approved by the Faculty Council and reflected in the examination schedule.  Exams and re- exams can be passed in 3 seasons.  \*Monitoring of professional practices carried out by professors of internal and monitoring alongside auxiliary staff (23 nurses from the regional hospital of Gjirokastra) At the end of practice made an assessment of knowledge and skills gained during her performance.  \* Diploma theses, which are mentored by internal lecturers. Topics change each academic year. Work on the preparation of topics lasts several months in order to engage students in search of new information, to assimilate the information and process it in accordance with the thesis that will protect.  During the last two academic years they are working 21 themes diploma every year.  -This Information is included in the self-evaluation process.  - Time after time they are conducting surveys to assess the teaching methods of learning, preliminary and final tests in exams, practice, practice observations while performing work or other. |
| **Standard II.4 The study program of the first cycle is detailed and informative.** | | |
| **Criterias 1,2,3,4** | - Providing information on the content of the study program;  - Provision of information on the optional subjects or required for each semester  - Provision of information on workload, the hours in the auditorium, enrollment / attendance program.  - Seeking information on the detailed syllabus for each subject, practices. | Documentation at the nursing department contains information for all elements of the program of study, teaching -planet with all parameters, to every teacher teaching -loading -programs subject-teaching, -organize professional practice, teaching - timeline, -annual structure of academic year. – Exams calendar. Students are familiar with all the information necessary for them: teaching hours, compulsory subjects and elective attendance, ECTS for each subject, the manner of settlement of any discipline or module etc. Also, it found the necessary information in electronic form in the electronic address of UGJ.  [www.uogj.edu.al](http://www.uogj.edu.al)  - The main unit provides the necessary information for each subject syllabi, etc. practices. |
| **Standard II.5 Institution assesses and documents his financial situation** | | |
| **Criteria 1-2-3** | Institution makes an annual audit of its financial situation.  The audit report presents all financial liabilities, staff salaries, operating costs, etc.  The audit report contains an overview of foreign grants and service contracts, in order to complete the first cycle programs | Department of Nursing as a basic unit of UGJ is not engaged with the financial aspect of the institution and as such does not realize audit, financial report or audit report of various grants. |
| **The conclusions of the evaluation, documentation in the Department of Nursing contains in full the detailed information for all elements of the program of study: curriculum with all parameters, the workload of each teacher, teaching programs and subjects, organization of professional practice, teaching schedule , the structure of the academy year, the calendar of exams, attendance, ECTS for each subject, the manner of settlement of any discipline or module etc. The teaching observed a balanced division of the workload across semesters and from one year to another. One after the other subjects is taught through three years of study logically, aiming to deepen the formation of students. Students are familiar with all the information necessary for them: teaching hours, compulsory subjects and elective attendance, ECTS for each subject, the manner of settlement of any discipline or module etc. The evaluation process is based on rules and procedures contained in the regulation of the university and faculty regulations. Examination and re-examination in the two study programs conducted by the deadlines set out in the structure of the academic year approved by the Faculty Council and reflected in the examination schedule.** | | |

1. **Institution’s staff**

**Academic Staff of Nursing and Department of who offer teaching in Bachelor Studies Program in General Nursing**

**(Measured indicators)**

***Assessment according to the standards***

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Standards** | **Assessment according to the standards / criteria** | |
| **Standards III.1 Institution follows legal and transparent procedures for the recruitment and personnel assessment** | | | |
| **Criteria 1**  **Criteria 2**  **Criteria 3**  **Criteria 4** | Legal Procedures and transparent recruitment of new staff in accordance with the statute and regulations of the university.  - Full-time staff should constitute 70% of academic staff  - Legal and transparent procedures for the assessment of staff  - Database for staff | - According to the legislation in force and the statute of Gjirokastra University, recruiting of new academic staff is made by the Rector. Nursing department performs these procedures in its task of compiling the needs for new staff as well as the necessary criteria to be met by candidates.  Internal Regulation of the University page 8 Article 11, 12, 13.  - The academic staff full time and is committed to the realization of this program constitutes 19% of the total number of professors. Given the specifics of the program, the numbers of full-time staff, but the staff of the nursing department, are also the professors from other departments of University of Gjirokastra (employed full time in this institution).  -For the assessment and promotion of its staff from the nursing department are realized assigns tasks according to the legislation (ex. for granting academic title Docent in accordance with the criteria for obtaining this title). - Department of Nursing has a database for academic staff. These data reflect its commitment to teaching or scientific activity. (Data reports recruitment etc. are kept at the Office of Human Resources University of Gjirokastra.) | |
| **Standard III.2 The institution has a database about its staff data** | | | |
| **Criteria 1**  **Criteria 2**    **Criteria 3**  **Criterea 4** | Basis of data for academic staff involved in the study programs.  -List of academic and support staff for each semester.  - Publication of criteria and procedures for the recruitment of new staff  - The engagement as lecturers of subjects of the professors who have at least a scientific degree "PhD" or the academic title "Docent”. | - Department of Nursing has full details available about all academic staff engaged in realization of the program:  \* For full-time staff from the Department of Nursing at the same time and by other departments,  \* invited lecturers.  \* Rank and title of each individual, work experience program, subject-pods that develop in every year and every semester.  Nursing department has implemented procedures of recruitment in its task of compiling the needs for new staff, the criteria necessary to be met by candidates and participated with its representative in the respective commissions.  Department structure  Head of Department, Phd Doc. Zamira Vllaho.  Members :  Msc. Dritan Rami  Phd.Laura Mezini  Phd.Zhenisa Graçi  Msc.Arjeta Xhemali  Msc.Bledar Late.  Full time lectures invited from other departments:  Prof. Dr.Lavdi Hasani  Assoc. Prof. Selfo Oruçi  Phd. Rexhep Shkurti  Phd. Grigor Paspali  Phd. Maria Meçi  Phd. Sadik Malo  Msc.Aneta Çomo  Prof. Dr. Kostaq Hila  Phd. Irena Margariti  Msc.Majlinda Bobrati  Phd..Manjola Sulaj  Msc.Jorgjia Çano  Msc.Zamira Kote.  Prof. Dr. Mersin Shena  Doc Dr. Arqile Done  Invited lecturers :  1.Msc.Thanas Bashari 2. Msc.Evgjeni Imeri 3.Dr.Vjollca Koko 4.Msc.Roland Karalli 5.Msc.Anila Manga 6.Msc.Gjergji Semini 7.Msc.Kostandin Hido 8.Msc Spiro Thomai 9.Msc.Bastri Kokona 10.Msc. Vasil Kareco 11.Msc.Dhimiter Çuçi 12.Msc.Figali Kobuzi 13.Dr.Hodo Çelo 14. Msc.Islam Buci 15.Msc.Arqile Zhapa 16.Msc.Igli Kokalari 17.Msc.Murat Kaçi 18.Msc.Flamur Golemi, 19.Msc.Nina Nika 20.Msc.Olta Qurku 21.Msc. Perparim Muço 22.Msc.Ladi Bakalli 23.Msc.Altin Goxharaj 24.Msc.Migena Kuro 25.Msc.Juliana Mijo 26.Msc.Dashmir Demiri 27.Msc.Maksim Logli 28.Msc.Arben Kuro 29.Msc.Anisa Çeribashi    The composition of the nomination & assessment committee's e is defined in the statute of UGJ.  - Requirements that candidates must meet:  1. To have graduated at the Faculty of Medicine, Department of General Medicine.  2. Average marks for studies in General Medicine branch should be above 8 for general practitioners and doctors above 7 for specialized areas.  3. Teaching subject to be given must be consistent with the specialization area  4. Age of candidates should be above 27 years old  5. Candidates should be resident in Gjirokaster.  Recognizing the legislation in force as well as academic staff available, as lecturers of subjects / modules are 28% committed lecturers with titles and degrees:  2 title Prof.Dr,  2 Associate Professor titles –PhD.  1 to title Docent PhD,  Docent 8  1 title with PhD degree. Others are MSc. | |
| **Standard III.3 Institution engages scientific and administrative assistance for the fulfillment of its mission.** | | | |
| **Criteria 2**  **Criterea 3** | - Optimal engagement of human resources for the fulfillment of the objectives of the study program of the first phase.  -Availability of sufficient personnel for instruction and supervision of student leadership in the professional practice | The entire academic staff and inviting interior is highly committed to meeting all program objectives of the study, the continuous improvement of teaching and quality full realization of the performance of the teaching process. Improvement of official documents relating to the progress and reforms in the teaching process. Increase of academic staff participation in national and international scientific projects. Also in the process of publishing research within and outside the country.  Work to completion of further study cycles (Msc) in Nursing (it is applied and expected approval for professional master in nursing science). Admission of talented and motivated students in the study programs of all levels.To attract and stimulate academic and research staff constantly standards much higher.  -From the department of nursing through an agreement with the Directorate are assigned 23 Hospital nurse Gjirokastra who are capable and with experience at the regional hospital "Omer Nishani" as tutors, which, together with the Department of Nursing professors, are engaged for instruction, guidance and supervision of students during the course of professional practice. | |
| **Standards III.4 The institution is committed to the continuous training of personnel.** | | | |
| **1, 2** | - Given the specifications and requirements of the law on continuous training of academic staff, it is driven and supported the effort of professors for their qualification through their involvement in projects, conferences and scientific activities, publications etc. As a result over a period of 2 years have received academic title "Docent" 1 professor of the Department of Nursing, scientific title 1, while others continue professor 6 doctoral studies.  The Department of Nursing is now part of a project on the development of curricula.                                                                                          - Near department has data and information on the activities of professors in the field of teaching and scientific it.  It is necessary that in addition to professors personal commitment, the activity department to take a more planned and organized. | |
| **Evaluation conclusions. The group estimates that the academic staff engaged for the management and development of the study program is within the defined criteria, degrees and titles, as well as generally with long experience in teaching. So the heads of subjects / modules are 28% with titles and degrees. Academic staff full time committed to the realization of this program constitutes 19% of the total number of professors. Examiners are seriously committed to their training. As a result over a period of 2 years have received academic title "Docent" 1 professor of the department of nursing, while 7 continue PhD studies. It is necessary that the qualifying event of the academic staff of the department take a more planned and organized time.** | | | |

**IV. INSTITUTION PROTECT RIGHTS OF STUDENTS**

**Student’s Admission**

***Assessment according to the criteria***

|  |  |  |
| --- | --- | --- |
| **Criterea** | **Standards** | **Assessment according to the standards and criteria** |
| **Standards IV.1 Institution pursues a policy of welcoming for new students** | | |
| **Criterias 1-2** | * Admission in the First cycle of studies is performed in accordance with Law No. 9741, dated 21.05.2007, " Higher education in the Republic of Albania", amended and by laws in force.   - specific criteria for the selection of candidates who have graduated from the State Matura, have to be received in the first cycle of studies. | Ministry of Education makes public annually in the daily newspapers announcement for the selection of students to be enrolled in the study program of the first phase of general Bachelor of Nursing. Number of places is determined annually by the Ministry of Education in collaboration with the university. The rights to filing a request to attend the study program have those candidates who have successfully completed the Matura state or holders of a diploma another study obtained abroad rated equivalent to or possess a diploma issued by another institution of higher education. After winning of the right to study candidates must undergo institution regulation. The student must meet the requirements of the regulation program of study. This unified draft regulations for the university as a result of the cooperation of science committees to implement that program.  Specific criteria to select the significant candidates for admission to the study program of the first cycle degree in general nursing nonexistent. |
| ***Conclusions Assessment: Admission to the first cycle of studies performed in accordance with Law No. 9741, dated 21.05.2007, "On higher education in the Republic of Albania", amended and bylaws in force. The rights to filing a request to attend the study program have those candidates who have successfully completed the Matura state or holders of a diploma another study obtained abroad rated equivalent to or possess a diploma issued by another institution of higher education. Specific criteria to select the significant candidates for admission to the study program of the first cycle degree in general nursing nonexistent. After winning of the right to study candidates must undergo institution regulation.*** | | |

|  |  |  |
| --- | --- | --- |
| **Criterias** | **Standards** | **Assessment according to the standards/ criteria** |
| **Standard IV.2 Institution informs students about employment policies** | | |
| **Criteria 1**  **Criteria 2**  **Criteria 3**  **Criteria 4** | -Students are informed in details about the program of study, the organization and its duration  Students evaluate the lecturer of each subject at the end of the semester.    – Offered career counseling service  – Information about employment opportunities after graduation in study programs. | - Students are informed that at the time of registration through different forms: explanation of university regulations, notices on the notice board, the secretary hours etc reception. The information is also located on the website of the university.  - Assessing lecture at the end of each semester by the students has not yet been institutionalized through surveys or questionnaires.  - Lectures of Nursing department are committed and remain close to the students for care and counseling, follow their progress and help them in matters related to the teaching process. In this way students are informed of the continuation of their career further.  - In our department does not provide information about employment opportunities after graduation. |
| **Standard IV.3 The institution has statistics on the number of students attending the program of the first cycle of study** | | |
| **Criteria1**    **Criteria 2**    **Criteria 3** | Our institution has :   * Annual statistics of graduated students.     – Annual statistics on the number of students enrolled in first cycle programs, withdrawals from programs and outs before the end of the program or successfully or non successful academic year    - Data on the performance of students during the course of the study program from admission to graduation. | - Our department, in cooperation with the Registrar's Office of Faculty of Natural Sciences provides the necessary information on the number of graduates in the first cycle of studies Bachelor in General Nursing. So the opening of this study program in the network full-time studies enrolled 4120 students and 934 graduate students are.  Note: Detailed table is at the end of the standard nr IV.  - Statistical data on the number of students and their documentation are located throughout the secretariat of the department of nursing teaching. And the number of students enrolled in the first cycle Bachelor in General Nursing 4120 total  - We documentation of each lecturer (lecturer register) are reflected all students, their attendance, but also their preparation throughout the year.  Responsibility of the department and all the teachers has detailed information for students and constant since the number of students is relatively small. Complete data on the good conduct of the students in the study program implementation found in the Registrar's Office of Faculty of Natural Sciences. |
| **Standard IV.4 The institution engages its staff to care for students.** | | |
| **Criteria 1**  **Criteria 2** | Institution :  offers students career advice, follow their progress                                                               -Helps students in the selection of the institution to which they will develop professional practice. | - Our department has a primary duty counsel students about their career, for this follows the learning progress systematically and consistently communicates the good conduct of the educational process. For this purpose the head of the Department maintains regular contact with students, and each lecturer according to the program provides functional disciplines of the educational process.  -University “Eqrem Cabej" has a contract with the regional directorate of the hospital Hospital "Omer Nishani" for the performance of professional practices. |
| ***Evaluation conclusions: Students who choose to study in our program have all opportunities to know the rules of the university have access to our secretary, have support and advice to any problem by all the teachers. Pedagogue’s substances constantly meet records under regulation. They have relationships with students and correct they create support for any problems or uncertainties arising during academic year. evaluation of teachers by students through questionnaires!***  ***"Eqrem Çabej" has a contract with the regional directorate of the hospital "Omer Nishani" for the performance of professional practices. Our department has a primary duty counsel students about their career, for this follows the learning progress systematically and consistently communicates the good conduct of the educational process.*** | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| General Nursing & Midwifery | | | | |
| Academic year | Registered | | Graduated | |
| Total | Females | Total | Females |
| **2007-2008** | 343 | 209 | 93 | 47 |
| **2008-2009** | 408 | 245 | 121 | 82 |
| **2009-2010** | 324 | 180 | 88 | 57 |
| **2010-2011** | 314 | 189 | 82 | 46 |
| **2011-2012** | 327 | 211 | 93 | 63 |
| **2012-2013** | 292 | 190 | 72 | 49 |
| **2013-2014** | 260 | 162 | 123 | 114 |

**V. INSTITUTION AND SERVICES OFFERS AVAILABLE FOR STUDENTS LIBRARY AND OTHER INFORMATION SOURCES**

***Assessment according to the standards***

|  |  |  |
| --- | --- | --- |
| **Critereas** | **Standards** | **ASSESSMENT ACCORDING TO THE STANDARDS & CRITEREA** |
| **Standard V. 1 Institution make available for the students its library** | | |
| **Criteria 1**  **Criterias 2,3,4,5** | - The institution makes available to students textbooks and ancillary literature sufficient in quantity and quality  The library has sufficient literature in support of the students of this program  -our library has periodicals and computer software  -Responsible persons for the program detailed plans for improving library items in support of the program.  -library announces service schedules in compliance with the study program schedules. | - Professors of Nursing Department and other lecturers in our study programs in recent years have developed textbooks or lectures that are made available to students. About 95% of the subjects covered in textbooks and the rest of lectures. Cycles of lectures or textbooks analyzed and evaluated by the respective learning groups and the Department.  -University has a library stocked with books in Albanian language, also in foreign languages (mainly English and Italian). Also, the department has a library with the medical literature, from the professors of the department publications over the years and by other publishers.  Library has published the schedule of 08,00 -19.00 service that includes all teaching hours time interval. |
| **Standard V. 2 The institution makes available to students adequate laboratories and teaching facilities for practical training and** | | |
| **Criteria 1-2-3-4-5-6** | Institution proves that there are sufficient facilities for the development of the educational process in accordance with the purposes of the study:  - The devices are suitable learning environments for teaching                                                              -laboratories contain the necessary equipment and tools  -has at least one lab                                                                  -possess computers in information technology laboratories equipped with professional programs for medical sciences  - Institution guarantees for development environments of professional practices | - Available to students in this program are the University as a learning environment:  \* 1 per department office equipped with 13 computers and 4 laptop  \* 2 lecture halls with a surface of 36 m²  \* 3 classrooms for workshops with surface 36 m²  \* 6 laboratories of other departments  \* 2 laboratory of Nursing with surface 34 m².  However, to increase the level of teaching is very necessary to have more learning environments for conducting learning as we nurse midwife program lecture halls and seminar classes used in the lunch and afternoon hours.  - All these environments have sufficient material basis for implementation of the program.                                                                                             -Department Of nursing hours for performing laboratory uses Biology labs-Chemistry department:  a.laboratory of zoological disciplines, work capacity, surface xxxx m2  b. The botanical disciplines laboratory, capacity work surface m2 xxxx  c. I plant physiology laboratory, work capacity, xxxx m2 surface  d. Laboratory for animal physiology & citohistology. work capacity, xxxx m2 surface  e. The general chemistry laboratory capacity work surface m2 xxxx  f. The physical chemistry laboratory capacity work surface m2 xxxx  g. Biological Laboratory & organic chemistry, capacity work surface m2 xxxx  h. The analytical chemistry laboratory and analyzing the elements, working capacity of xxxx m2 surface - Department of Nursing has a laboratory equipped with maps anatomical human bodies, skeletons, a microscope, a monitoring system with 6 parameters, tables surgical instruments, busts anatomical, sterilizer, kite to emergency, arm for injections, Nebulizer , ECG device, etc. mannequin adult and children.  - These environments that develops computer programs covered by our Department of Mathematics and Informatics Department of Faculty of Natural Sciences.  Qualitative performance for university to professional practices has a contract with the regional directorate of the hospital Hospital "Omer Nishani" which makes available to the performance of professional practices for students and 23 nurses throughout its premises: -we pediatrics wards, obstetrics-gynecology, Pathology, emergency, surgery. -Laboratory -radiology –section of blood biochemical and microbiological labs-. |
| ***Evaluation conclusions: "Eqrem Çabej" Gjirokastra has a library stocked with books such as Albanian language, also in foreign languages ​​(mainly English and Italian). Also, near the department has a small library of medical literature, the professors of the department publications over the years and by other publishers. Department of Nursing professors and other lecturer’s lessons in our study programs in recent years have developed textbooks or lectures that are made available to students. About 95% of the subjects covered in textbooks and the rest of lectures. "Eqrem Çabej" Gjirokastra has sufficient facilities for the development of the teaching process in accordance with the purposes of the study, lecture halls, classrooms for workshops, laboratories of natural sciences, department etc. All these environments have sufficient material basis for implementation of the program. It is necessary to increase the number to lecture halls and classrooms for workshops to develop because currently teaching in both programs, held in the morning hours for General Nursing for nurses and midwives afternoon. Department of Nursing for hours performing laboratory uses Biology labs-Chemistry department. To perform qualitative professional practice university "Eqrem Cabej" has a contract with the regional directorate of the hospital Hospital "Omer Nishani"*** | | |

**VI. THE INSTITUTION WARRANTS COOPERATION RELATIONS AND FOREIGN AFFAIRS.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Criterea** | | **Standards** | **Assessment according to the standards/criteria** |
| **Standard VII. 1 Institution guarantees fruitful cooperation relations between its staffs.** | | | |
| **Criteria 1**  **Criteria 2** | Institute for designing and overseeing the program promotes cooperation between staff within the institution through the exchange of information  Institution through segregation of duties, taking responsibility and continuous analysis of labor guarantees fruitful cooperation relations. | | The nature and structure of applied programs conducted jointly by academic staff between and among faculties deparatamenteve (disciplines such as foreign languages, computer science, mathematics, physics, etc.).  Department activity is organized according to the bylaws, responsible dep, Answering. Subject group, lecturing and support staff. The tasks are defined, but depending on the attributes of the program implementation organization exists seasonal, annual or daily affairs and the department. |
| **Standard VII. 2. The institution provides cooperation relations with counterpart institutions abroad and domestic actors and foreign business.** | | | |
| **Criteria 1**  **Criteria 2**  **Criteria 3**  **Criteria 4** | Institution to achieve the objectives of the study program has established relationships proves that cooperation with counterpart institutions abroad and actor of domestic and foreign business  Institution has established cooperation relationships with employers to conduct and oversight practices.  Institution organizes further vocational training in coordination with the employer  Institution makes an analytical report benefits from contractual agreements in order to achieve study program | | Practically connection is indirect, so the approach of the study programs. Second it is the staff used personal connection by inviting a lecturer from other universities (Lecce) performance in implementing the program.  Practices study program of the Department are connected with the ground and do not require prior employer relationship. |
| ***Conclusions Assessment: Assessment Conclusions: implementation of programs of study is the result of continuous interaction between functional departments, faculties and in direct or indirect international university or academic staff.*** | | | |

**ANALYZES SWOT**

1. Internal Assessment Report (RVB) closes with "comprehensive analysis of RVB" according to the method SWOT (Strengths, Weaknesses - weak points; Opportunities - Opportunities: Threats - obstacles)
2. **Strong points**
   1. Experience in teaching and research work accumulated by current staff but also accumulated over the years by the Department's staff tradition, experience and materialized in various works of more than 34 years.
   2. The rate of scientific and pedagogical qualifications of the staff participating in the implementation of programs of study.
   3. The existence of the laboratory and laboratory material base for realization of teaching and research work.
   4. The existence of a library but already experienced and integrated literature you temporal and spatial demands of the study programs.
   5. Achievements of academic staff in research and pedagogical fushëm, related studies, publications, projects, participation in conferences, symposia, congresses, etc.
   6. Ensure cooperation with foreign counterparts universities and various professional connections and scientific.
   7. Over 90% of teachers are qualified with individual scholarships at universities overseas projects.

**Curriculum and learning process:**

• Modernization of the University curricula according to Western models.

• Good relations between theory and practice, in view of scientific training in the field of biology and chemistry but also gaining practical skills for ap [tal in tereen in defense, environmental conservation and rehabilitation

• Construction of the study program according to the criteria of the Bologna process, with all structuration associated with this process, which ensures greater alignment with European experience and gradually unify degrees.

• Increase educational disciplines in which students are equipped with the basic texts.

• Use of modern technologies in teaching

**Facilities:**

**•** The number and contents of laboratories for the realization of study programs science biology, chemistry, informatics, physics, foreign languages, etc.

• Libraries at the university, literature domestic and foreign, as well as reading rooms.

• Serving students with reading rooms of the store, it is the Media University.

• All facilities are connected to the Internet

Relatively satisfactory links of Biology & Chemistry departments with faculties of analog and abroad

• Joint activities, exchange of information, involvement in various projects, participation in conferences and scientific activities

* **Full documentation on the institutional level**
* There is a complete documentation regulating the activity of the Department of Biology-Chemistry. University Statute, the Internal Regulations of the University of FNS, etc., provide good opportunities for teaching, assessment and control of the duration of studies. A large part of the DB-K information exists in electronic form.

**Weaknesses:**

* The low quality of graduates that students begin their studies in these branches.
* It is not yet established an electronic system giving students exam results.
* Inadequate facilities for expansion he material base and individual realization of teaching practice.
* Lack of quantitative and qualitative facilities for academic and research activities of the department staff
* Failure enough students in various programs nationally and internationally.

1. Malfunctioning of regular associations or groups of these branches where students can develop their interests and trends, engage in research activity
2. • Lack of adequate financial support for research - contemporary scientific levels.
3. • Do budget management at the departmental level associated with its inherent functions.
4. • The lack of a fully electronic library and digitalizing according to order specifications study.

**Opportunities**

**•** Completing in the future of the full cycle of undergraduate studies by opening the program of doctoral studies in the field of biology, which is preceded by the adoption of the program of the second cycle in Biology professional Master Environment and Development.

• Increase the capacity of experience publishing and training of teachers is growing that rapidly creates opportunities in all subjects students has basic texts.

**•** start functioning electronic system of giving students exam results.

• Expected reconstruction to get a building owned by University will create opportunity for increased learning and working environment for the staff of the department.

**D. Obstacles**

\* Frequent changes of the legal framework and guidelines of the Ministry negatively affect the continuity and sustainability of the progress of the program.

\* Lack of strategies and ways yet at the state level to encourage and motivate students to pursue studies in the best branches that although the programs are not preferred, but are essential for many aspects of society and the country's development.

\* Lack of specialists to narrow the search area.

\* Technical and structural mismatch hampers the ability for significant obstacle partnerships with counterparts from other countries.

• Unequal competition with our counterparts

• Misunderstanding and non-implementation of real autonomy, funding and managing research programs.